

SAMBALPUR UNIVERSITY
JYOTI VIHAR, BURLA- 768019.
DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION

FORM OF APPLICATION FOR ISSUE OF ORIGINAL CERTIFICATE/ DIPLOMA

(This form should be dully filled in by the candidate and submitted through the Center Director).

To

**The Director
Distance and Continuing Education
Sambalpur University, Jyoti Vihar- 768019.**

Sir,

I furnish below particulars about myself and request that my original Certificate/ Diploma of Examination may kindly be issued in favour. I have paid a fee of Rs. 250/- (Rupees Two Hundred Fifty Only) in shape of Demand Draft No..... Date..... in favour of Director, Distance Education payable at SBI, Jyoti Vihar Code 6672.

1. Name of the Candidate (In block Capital) :
2. Name of Examination Passed :
3. Year of Examination :
4. Examination Center from which appeared :
5. Roll no. in the examination :
6. Enrollment No :
7. Division/ Class, Ordinary Pass Honours and/ or Distinction, if any Obtained :

Date:.....

Signature in full of the candidate
Address:
.....
.....

Memo no.....Date.....

This candidate has passed the Examination..... from this center. He/ She has signed this application in my presence. The original certificate/ Diploma may be issued to him/ her.

Center Director
(With Seal)

(In Case if the study center is not in function this should be signed by a Gazetted Officer.)

FOR OFFICE USE ONLY

Date of Issue.....

Issuing Assist

Section Officer

Director
